



915 Lehman Street  
Houston, TX 77018

TEL: (713) 686-6767  
FAX: (713) 686-7313

## NEW CLIENT ACCOUNT SETUP FORM

Last:	First:	Middle Initial:	Title:
Name of Business:			Tax I.D. Number
Address:			
City:	State:	Zip:	Telephone:

### COMPANY INFORMATION

Type of Business:	In Business Since:	D&B Number:
Legal Form Under Which Business Operates:		
<input type="checkbox"/> Individual/sole proprietor or single-member <input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company (C=C Corporation or S=S Corporation) _____		
If Division/Subsidiary, Name of Parent Company		In Business Since:
Address:	City:	State:      Zip:      Phone:

### COMPANY BILLING ADDRESS

Address:		
City:	State:	Zip:

### PROJECT ADDRESS (IF DIFFERENT FROM BILLING)

Address:		
City:	State:	Zip:

### COMPANY CONTACTS

A/P Contact/Name	Email Address	Office Phone #	Cell Phone #	Fax #
Manager/Name	Email Address	Office Phone #	Cell Phone #	Fax #

### CORPORATE OFFICERS – OWNER(S)/PARTNER(S):

Name/Title	Home Address	Phone #	SS #	DL #	State	D.O.B.
Name/Title	Home Address	Phone #	SS #	DL #	State	D.O.B.
Name/Title	Home Address	Phone #	SS #	DL #	State	D.O.B.

**BANK REFERENCES**

Institution Name:	Institution Name:	Institution Name:	
Checking Account No.	Savings Account No.	Loan:	Loan Balance:
Address:	Address:	Address:	
Phone:	Phone:	Phone:	

**TRADE REFERENCES**

Company Name:	Company Name:	Company Name:	
Contact Name:	Contact Name:	Contact Name:	
Address:	Address:	Address:	
Phone:	Phone:	Phone:	
<b>Trade References Cont.</b>			
Account Opened Since:	Account Opened Since:	Account Opened Since:	
High Credit:	High Credit:	High Credit:	
Current Balance:	Current Balance:	Current Balance:	

**STANDARD TERMS ARE DUE UPON RECEIPT. IT IS AGREED THAT SALES OF PRODUCTS AND SERVICES BY BLANCO ELECTRIC LTD. CO. WILL BE BASED ON THESE TERMS.**

We herein make application to Blanco Electric Ltd. Co. for credit and/or to update and confirm our existing accounts and balances with Blanco Electric Ltd. Co. If credit is granted we promise to pay all bills when rendered. We understand interest on any unpaid balances will be charged at the highest rate authorized by law. In the event payment is not made and this account is referred to collections owner will pay as additional costs any collection fees incurred by Blanco Electric Ltd. Co. If suit or action by an attorney is instituted additionally owner agrees to pay all costs of litigation incurred and we promise to pay reasonable attorney fees in said suit or action it is specifically understood that in the event of suit or action same shall take place in Harris County, Texas. Customer understands that they are waiving their rights to litigate outside of Harris County, Texas. Applicant(s) give their permission to Blanco Electric Ltd. Co. and/or its agents to verify and/or supplement the information stated herein. We have read and agree to the terms and conditions which are part hereof and we certify that the information supplied is true and correct to the best of our knowledge. This application is subject to and part of the terms and conditions of any agreement between Blanco Electric Ltd. Co. or its entities and Owner.

By:

\_\_\_\_\_  
Signature – Owner/Corporate Officer/Partner

\_\_\_\_\_  
Print Name

By:

\_\_\_\_\_  
Signature – Owner/Corporate Officer/Partner

\_\_\_\_\_  
Print Name

By:

\_\_\_\_\_  
Signature – Owner/Corporate Officer/Partner

\_\_\_\_\_  
Print Name

The undersigned agrees to personally and unconditionally guarantee payment of all sums owed pursuant to this Agreement and further agrees to its terms regarding venue. This is intended to be and is a continuing guarantee.



ELECTRICAL ENGINEERING | CONTRACTING SERVICES

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By:

\_\_\_\_\_  
Signature – Personal Guarantor

\_\_\_\_\_  
Print Name

By:

\_\_\_\_\_  
Signature – Personal Guarantor

\_\_\_\_\_  
Print Name

By:

\_\_\_\_\_  
Signature – Personal Guarantor

\_\_\_\_\_  
Print Name

Signed this \_\_\_\_\_ day of \_\_\_\_\_

## Terms and Conditions

### **Payment Terms**

All invoices are due by the 10<sup>th</sup> of the following month. A 2% discount may be taken if payment is made on or before the 10<sup>th</sup>. If payment is not received by the 15<sup>th</sup> of the following month, the invoice is considered past due and subject to late fees. All charges are due and payable to:

**Blanco Electric Ltd Co.  
915 Lehman St.  
Houston, TX 77018**

### **Payment Options**

Form of payments accepted: cash, check, and ACH. We also accept American Express Credit Card with a 3% fee.

### **Late Fees**

Invoices not paid by the 15<sup>th</sup> of the month following billing are subject to a late fee calculated per month based on the maximum rate permitted by law on past due accounts.

### **Notices/Liens**

Notices will be sent on all past due invoices over 30 & 60 days and Liens will be filed on all past due invoices over 90 days. Each past due invoice that has a Lien is subject to a minimum \$300.00 fee.

### **Warranty Issues**

Issues regarding warranty must be submitted in writing upon discovery of the issue and workmanship of defects in materials. All warranty issues will be addressed within 48 hours.

### **Termination and Modification**

Any and all modifications, alterations, and/or changes to the work and/or this agreement must be made in writing via email, and agreed to and signed by both parties. Cancellations will not be

accepted verbally. Customer will be subject to pay for cost of any/all preliminary services performed before termination.

### **Invoice Dispute and Resolution**

Disputes must be submitted within the first 7 days after the issuance of the invoice. All disputes must be submitted via email to [dulcetm@blancoelectric.com](mailto:dulcetm@blancoelectric.com). Disputes will not be accepted verbally.

### **Mediation/Arbitration**

The parties agree to submit any dispute, disagreement or controversy arising out of or relating to the work to mediation with a mutually acceptable mediator, before recourse to any other form of binding dispute resolution. If not settled through mediation, all claims, disputes, and other matters in question arising out of, or relating to this agreement, the quote, the work order, or breach thereof, may, at our sole option, and only upon the exercise of that sole option, be decided in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. Venue for the arbitration shall be Harris County, Texas. In the event of a dispute between the parties which results in either arbitration or litigation, the prevailing party in that dispute shall be entitled to recover its reasonable attorney's fees and costs.

### **Governing Law**

This agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas or federal law as applicable without regard to principles of conflict of laws. The parties agree that Harris County, Texas shall be the exclusive jurisdiction and venue for any litigation, special proceedings, or other proceeding as between the parties that may be brought, or arise out of, in connection with, or by reason of this agreement.

In witness whereof, this Agreement has been executed by the parties hereto through their duly authorized representatives as of effective date.



ELECTRICAL ENGINEERING | CONTRACTING SERVICES

## Service Rates

Description	Regular Rate	Overtime Rate
Journeyman Electrician	\$100.00/HR	\$150.00/HR
Journeyman + BKT (60' bucket truck)	\$150.00/HR	\$200.00/HR
Data Cable Tech	\$80.00/HR	\$120.00/HR
Data Consultant	\$100.00/HR	N/A
PM Management	\$100.00/HR	N/A
Apprentice Electrician	\$50.00/HR	\$75.00/HR
Master Service Technician	\$150.00/HR	\$225.00/HR
SubContractor Labor, Material+Equip.	Cost + 20%	N/A
Equipment Rental, Delivery+Pickup	Cost + 20%	N/A
Materials	Cost + 20%	N/A

**Notes:**

1. Rates include all cost for the service technician and service vehicle. There will be no additional charges for fuel or mileage.
2. Business hours are Monday thru Friday between the hours of 7AM and 5PM. Requests for service outside of normal business hours are considered overtime and could be subject to the overtime rate depending on work load and weekly schedule.
3. We observe the following holidays: New Years, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. Holidays are subject to the double time rates given above.
4. We have a two hour minimum charge for service which will include the drive time one way to the work site. The customer will get charged for the time to drive to the worksite plus any time spent on completing the service request.

Please contact Service Manager for pricing and scheduling.

Blanco Electric offers a full range of electrical services including:

- New construction design + builds
- Remodel Design + Build
- Exterior Lighting Repair
- Interior lighting repair
- Lighting Design
- Generator Design + Installation
- General wiring and electrical maintenance
- Thermal Imaging
- Power factor corrections
- Underground wiring
- Concrete Repair
- Energy management
- PLC, VFD, and Motor controls
- Capacitor banks
- Grounding Inspections
- Occupancy Inspections
- Boring

REGULATED BY THE TEXAS DEPARTMENT OF LICENSING AND REGULATION P.O. BOX 12157, AUSTIN, TEXAS 78711 / 1-800-803-9202 / TECL 23145

[WWW.LICENSE.STATE.TX.US/COMPLAINTS](http://WWW.LICENSE.STATE.TX.US/COMPLAINTS)

Blanco Electric LTD. CO. / 915 Lehman St, Houston, Tx 77018 / Phone: (713) 686-6767 / Fax: (713) 686-7313 / [www.blancoelectric.com](http://www.blancoelectric.com)