

COMMERCIAL ELECTRICAL ESTIMATOR

This position entails electrical estimating for design-build in the commercial industry. Chosen applicants will be responsible for communicating with team members, customers, project managers, contractors and suppliers while using excellent communication and sales skills.

Job Type: Full-time

Location: Houston, Texas

Compensation: Negotiable

(Salary depends on knowledge and experience in the commercial industry)

Job Description

- Understands architectural drawings and specifications
- Attends pre-bid meetings *(take pictures and field measurements, assesses existing conditions as needed)*
- Completes job site visits, walkthroughs and meetings *(as needed)*
- Reads through specifications and study drawings to understand project scope
- Determines project variables *(i.e. prerequisites, bonds, HUBs, long lead time items, subcontractors, etc.)*
- Submits RFQ for long lead time items or discuss options with Operations Subcontractor
- Measures project, performs material take off and consolidates measurements and numbers
- Contacts manufacturers and submits request for material pricing; verifies best prices
- Utilizes measurements and numbers to create job estimate
- Reviews job specifics, system components and site restrictions
- Determines labor constraints and estimates
- Determine equipment and tools needed
- Submit estimate for review to the Director and perform changes as needed
- Finalize estimate and create proposal

Core Requirements

- 5+ years of experience in commercial electrical estimating projects between \$100k – \$2 million range
- Must have estimating experience with large commercial projects (tenant buildings, warehouses, machine shops, welding shops, offices, retail spaces, ground-up)
- Commercial electrical design experience
- Detail oriented
- Good organizational and time management skills
- Team player and strong drive to get job done on time
- Strong communication skills
- Stable employment history

Job description continued on next page.

- Must have a flexible schedule and be able to work over 40 hours a week (*if needed*)
- Understand National Electric Code (NEC)

Other Desired Skills

- Positive attitude
- Strong work ethic
- Integrity
- Commitment
- Detail-oriented
- Computer savvy
- Commercial construction industry experience
- Approachable/Team-player
- Customer base is a plus
- Flexible/Willing to multi-task

Benefits

- Growth within the company/career advancement
- Health insurance
- 401(k)
- Paid holidays
- Vacation
- Competitive wages
- Supportive and positive corporate culture
- Recognition and evaluations